



Directorate of Food & Drugs Administration
Government of Goa
'DHANWANTARI', Opp. The Shrine of Holy Cross, Bambolim-Goa-403202

WALK-IN-INTERVIEW

In accordance with Office Memorandum No. 2/38/75-PER(Vol.IV)/2928 dated 26/09/2017 the following vacancy to be filled purely on contract basis during the maternity leave period of regular employee in the Directorate of Food & Drugs Administration, Bambolim – Goa.

Name of the Post	Period	Qualification	Date of Interview; time & venue
Lower Division Clerk One Post	15/02/2023 to 02/06/2023	Essential: (i) Possessing Higher Secondary School Certificate or All India Council for Technical Education approved Diploma awarded by a recognized State Board of Technical Education or equivalent qualification from a recognized institution. (ii) Knowledge of Computer applications/operations with typing speed of 30 words per minute in English. (iii) Knowledge of Konkani Desirable: Knowledge of Marathi	07/02/2023 from 10.30 am to 12.00 pm, at Directorate of Food & Drugs Adman., Bambolim – Goa.

1. The above leave vacancy is specifically against the individual who proceeded on leave and the same can be extended or curtailed, to match the tenure of the leave period.
2. Essential knowledge of Konkani and desirable knowledge of Marathi.
3. The candidate who fulfills the qualification should bring original certificates in proof of the educational qualification, birth date, 15 years residence, valid employment Registration card and experience for verification, if any. Attested copies of the same to be enclosed with the application. However, experienced candidate will be preferred.
4. Retired Government employees who worked in the above capacity and below the age of 65 years may come with their resume in person to this Directorate. Payment of the retired Govt. employees will be fixed as per Rules and the age limit of 65 years.
5. The selected candidate will have no right to claim for regular appointment. The Department Reserves the right to terminate the services of any employee before the completion of his/her contract period without any reason.
6. The selected candidate will be intimated by post or telephonically.
7. The payment will be fixed as per rules.
8. Applications for walk-in-interview will be rejected beyond the registration hours.

Sd/-
Director FDA Goa