



**Directorate of Food & Drugs Administration
Government of Goa
'DHANWANTARI', Opp. The Shrine of Holy Cross, Bambolim-Goa – 403202**

No.DFDA/FSSA/NG/SG/6 (104) / 6011

Dated: 30/11/2023

To,
All the FSSAI approved
NABL accredited labs.

Sub: Analysis of Food articles (Enforcement and Surveillance Samples)

Madam/ Sir,

As you are aware, Food Testing is an integral part of Food Safety Surveillance and Enforcement, every state through its Food Safety Officers are engaged in drawing of Food Samples, which are analyzed as per the FSS Regulations in force.

In addition to the testing facilities available at the State Food testing lab, the Directorate in coordination with FSSAI would like to utilize the services of Private FSSAI approved NABL accredited labs for testing food articles.

In this connection, a MoU has been signed with FSSAI for carrying out such testing as per the policies and rates finalized by FSSAI. The Directorate desires to empanel 2-3 labs for sending regular samples during the MoU period as per the final work plans.

The laboratories who wish to offer its services as per the terms and conditions at Annexure 1 may submit their Expression of Interest to the undersigned on or before the **08/12/2023**.

Yours faithfully,

(Jyoti J.Sardesai)
Director and Commissioner
Dte. Food & Drugs Admn.

Encl: as above.



Directorate of Food & Drugs Administration
Government of Goa
'DHANWANTARI', Opp. The Shrine of Holy Cross, Bambolim-Goa - 403202

Annexure 1

Terms and conditions as per the empanelled labs

- 1) All samples to be tested shall be as per the terms and conditions stipulated by FSSAI from time to time.
- 2) The cost of analysis shall be strictly as per the testing rates finalized by the FSSAI.
- 3) The labs may offer any additional concession of rates (may specify product/parameter wise) which shall be taken into consideration while finalizing the Lab.
- 4) Sample should be collected at any point in the State of Goa on same day and shall be transported as per the stipulated storage conditions.
- 5) Sample reports should be issued within the timelines specified in the FSS Act 2006 rules and regulations made there under failing which the payment of the testing fees for the samples which are delayed will not be released. Reports to reach the Designated Officer as hard copy only.
- 6) Sample reports to be strictly issued as per the Formats stipulated in the FSS Act 2006 rules and regulations made there under and no deviation will be allowed.
- 7) Sample reports to be submitted in triplicates all as hard copies.
- 8) Sample integrity and confidentiality shall be maintained throughout the entire process and analytical shall not be shared with any other unless permitted by the FDA Goa.
- 9) Local sampler shall liaison with the Food Safety officers locally for sample collection.
- 10) Invoice for samples analyzed shall be submitted at end of every month along with the list of samples analyzed and test report number with a revenue stamp and minimum 30 days will be required for clearance of payments.
- 11) Interested labs to submit the following for purpose of scrutiny.
 - Brief write up of the company and achievements in not more than 2 A4 sheets.
 - NABL certificate along with scope.
 - FSSAI approval
 - List and details of past engagements with FSSAI/FDA Goa or other State FDA in carrying out analysis. Please specify the details like; number of samples analyzed, number of years of engagement, project details etc.
 - Number of samplers/ NABL approved facilities available in Goa.
 - Details of other food companies currently engaged with the lab for analysis.
 - Submit an undertaking that, "testing charges shall be as specified by FSSAI or less and shall not deviate from the approved charges"
- 12) The labs shall agree to render all cooperation and assistance to FDA Goa in completing the assigned tasks and in ensuring Food Safety.

(Jyoti J.Sardesai)
Director

Dte. Food & Drugs Admn.