

**DIRECTORATE OF FOOD AND DRUGS ADMINISTRATION, "DHANWANTARI", OPPOSITE SHRINE
OF THE HOLY CROSS, BAMBOLIM- GOA.**

**DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION FOR GRANT
OF FRESH BLOOD BANK LICENCE (TO BE SUBMITTED IN TRIPLICATE).**

1. Requirements for the functioning and operation of Blood Bank is stipulated under Schedule F, Part XIIB of the Drugs & Cosmetics Rules 1945. (available on website www.dfda.goa.in under Legislation → Acts & Rules → Drugs & Cosmetics Act 1940 & Rules 1945)
2. Approval from State Blood Transfusion Council to operate Blood Bank.
3. Covering letter mentioning the complete details of documents submitted.
4. Application in Form-27C, duly filled and signed and Rs. 1/- court fee to be fixed.
5. Fess of Rs. 7500/- to be paid through E-challan under below mentioned Head of Accounts:
Demand No. 53
0210 Medical & Public Health
04 Public Health, 104 Fees & Fines,
01 Fines.
6. Blue Print Plan of the premises (in duplicate).
7. List of Equipment's & Instrument's stipulated under Part XIIB of Drugs & Cosmetics Rules 1945; specifying their name and make.
8. List of Reagent's stipulated under Part XIIB of Drugs & Cosmetics Rules 1945; stating name of manufacturer.
9. List of Technical Staff (Medical Officer, Blood Bank Technician, Registered Nurse, Technical Supervisor) along with their appointment letter and attested copies of qualification & Experience certificate.
10. Undertaking stating that the blood will not be drawn from professional donor.
11. Ownership documents of the premises.
12. NOC from Municipality/Panchayat.
13. Specimen Label of the Whole Human Blood I.P.

NOTE: It is advisable that primarily the plan of the Blood Bank premises should be approved and thereafter file their formal application.